<u>**Earl Oxford Non-Bussed City Student Lunch Program**</u>

EARL OXFORD HAS TWO LUNCH PROGRAMS:

1) BRANDON SCHOOL DIVISION PAYS FOR LUNCH TIME SUPERVISION OF ALL STUDENTS WHO ARE ELIGIBLE TO TRAVEL BY BUS FULL-TIME (AS DETERMINED BY BRANDON SCHOOL DIVISION)
2) EARL OXFORD PARENT COUNCIL ADMINISTRATES A PARENT-PAID LUNCH SUPERVISION PROGRAM FOR NON-BUSSED STUDENTS. THIS PROGRAM IS <u>OPTIONAL</u> AND <u>MUST BE PAID FOR</u> <u>ON A TIMELY BASIS</u>.

<u>**Who should fill out this form**</u>: Parents/Guardians of students who are **not** eligible for full-time bussing (as determined by the Brandon School Division) but would like to pay for their child(ren) to stay at school over the lunch hour. Note: This program ONLY supplies supervision, no food is supplied by the Parent Council.

Important Information (including changes this year):

1. Filling out this form does not guarantee acceptance to the program. You will be notified by email or phone by the lunch coordinator as to the status of your application.
2. This registration form **must** be accompanied by payment in full or post-dated cheques for the entire year in order to be considered.
3. The maximum number of students accepted will be 75.
4. If you want your child to stay only occasionally, you will still need to pay for a full-time spot.
5. Registration preference will be given to full-time (September – June) registrants- seasonal or late-start registrants will be accepted only if room permits.

STUDENT EXPECTATIONS: (please read over with your child(ren) and sign on the second page)

1. Eat lunch between 11:45 and 12:10 in the lunch room.
2. Wipe your table off and stack your chair.
3. Go outside (weather permitting) after 12:15 p.m.
4. Follow Earl Oxford & Brandon School Division Code of Conduct.
5. All lunch program students <u>MUST</u> remain on school property throughout the lunch hour.
6. Grade 7 & 8 students are allowed to leave school property ONLY if they have a signed consent.

STUDENT CONDUCT: (Comments, concerns and/or suggestions will be recorded daily)

1. Students are expected to follow the school conduct policy even during the lunch hour.
2. Inappropriate language is unacceptable.
3. Violence will not be tolerated.
4. Students are expected to treat each other and all supervisors with respect and courtesy and can expect the same in return.

DISCIPLINE POLICY:

All lunch supervisors have the authority to discipline the children in a suitable manner, using the guidelines set out within the existing school disciplinary policy. Discipline is at their discretion. Serious situations will be brought to the attention of the school principal and dealt with under usual school policy. Students who do not conform to the above EXPECTATIONS AND CONDUCT will be handled as follows:Students may be sent to the office for inappropriate behaviour. If this behaviour continues:

1. Warning letter home and/or phone call home
2. One week suspension from the program
3. Removal from the lunch program.   No refund of fees for 2nd or 3rd offences

Parent Coordinator: Ginny Church. Contact me regarding any issues at <u>eoparentcouncil@gmail.com</u>

** Please keep this form for your records. **

Earl Oxford Non-Bussed Lunch Registration Form
Please hand in this form

FEES:
Children who are bussed………Free
First Child……………………. $20.00/month
Second Child………………….$15.00/month
Third & Beyond Children…… $10.00/month
Example: 2 children in the program would be a total of $35/month, 3 children would be $45/month,
4 children would be $55/month

** Cheques MUST be made out to Earl Oxford Parent Council (or EOPC) **

Child(ren's) Name(s)	Grade for 2020-21	Allergies/Special Instructions?

Parents/Guardians Names:

_____

Address: _____

Lunchtime Phone Number(s): _____

Email: _____

Alternate Emergency Contact Name & Number: _____

_____ **Please indicate if you would like receipts for monies paid to the lunch program. Receipts will be available in January and June of each year.**

** Please sign below to indicate you have read the student expectations and conduct policy**

_____   _____
Parent Signature   **Child(ren's) Signature(s)**

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